



# CITY *of* CLOVIS

## AGENDA • CITY COUNCIL MEETING

Council Chamber, 1033 Fifth Street, Clovis, CA 93612 (559) 324-2060  
[www.cityofclovis.com](http://www.cityofclovis.com)

June 20, 2022

6:00 PM

Council Chamber

In compliance with the Americans with Disabilities Act, if you need special assistance to access the City Council Chamber to participate at this meeting, please contact the City Clerk or General Services Director at (559) 324-2060 (TTY – 711). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council Chamber.

The Clovis City Council meetings are open to the public at the physical address listed above. There are numerous ways to participate in the City Council meetings: you are able to attend in person; you may submit written comments as described below; you may participate by calling in by phone (see “Verbal Comments” below); and you may view the meeting which is webcast and accessed at [www.cityofclovis.com/agendas](http://www.cityofclovis.com/agendas).

### **Written Comments**

- Members of the public are encouraged to submit written comments at: [www.cityofclovis.com/agendas](http://www.cityofclovis.com/agendas) at least two (2) hours before the meeting (4:00 p.m.). You will be prompted to provide:

- Council Meeting Date
- Item Number
- Name
- Email
- Comment



- Please submit a separate form for each item you are commenting on.
- A copy of your written comment will be provided to the City Council noting the item number. If you wish to make a verbal comment, please see instructions below.
- Please be aware that any written comments received that do not specify a particular agenda item will be marked for the general public comment portion of the agenda.
- If a written comment is received after 4:00 p.m. on the day of the meeting, efforts will be made to provide the comment to the City Council during the meeting. However, staff cannot guarantee that written comments received after 4:00 p.m. will be provided to City Council during the meeting. All written comments received prior to the end of the meeting will be made part of the record of proceedings.

## **Verbal Comments**

- If you wish to speak to the Council on an item by telephone, you should contact the City Clerk at (559) 324-2060 no later than 4:00 p.m. the day of the meeting.
- You will be asked to provide your name, phone number, and your email. You will be emailed instructions to log into Webex to participate in the meeting. Staff recommends participants log into the Webex at 5:30 p.m. the day of the meeting to perform an audio check.
- All callers will be placed on mute, and at the appropriate time for your comment your microphone will be unmuted.
- In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic

## **Webex Participation**

- Reasonable efforts will be made to allow written and verbal comment from a participant communicating with the host of the virtual meeting. To do so, a participant will need to chat with the host and request to make a written or verbal comment. The host will make reasonable efforts to make written and verbal comments available to the City Council. Due to the new untested format of these meetings, the City cannot guarantee that these written and verbal comments initiated via chat will occur. Participants desiring to make a verbal comment via chat will need to ensure that they accessed the meeting with audio transmission capabilities.

## **CALL TO ORDER**

## **FLAG SALUTE - Councilmember Bessinger**

## **ROLL CALL**

## **PRESENTATIONS/PROCLAMATIONS**

1. Presentation of Proclamation Recognizing Tarpey Elementary Student Council for receiving the Civic Learning Award of Excellence.
2. Presentation – Update on Activity at Clovis Culinary Center.
3. Presentation – Update on Activity from Fresno/Clovis Convention and Visitors Bureau.

**PUBLIC COMMENTS** - This is an opportunity for the members of the public to address the City Council on any matter within the City Council's jurisdiction that is not listed on the Agenda. In order for everyone to be heard, please limit your comments to 5 minutes or less, or 10 minutes per topic. Anyone wishing to be placed on the Agenda for a specific topic should contact the City Manager's office and submit correspondence at least 10 days before the desired date of appearance.

**ORDINANCES AND RESOLUTIONS** - With respect to the approval of resolutions and ordinances, the reading of the title shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be

read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

**CONSENT CALENDAR** - Items considered routine in nature are to be placed upon the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Councilmember requests individual consideration. A Councilmember's vote in favor of the Consent Calendar is considered and recorded as a separate affirmative vote in favor of each action listed. Motions in favor of adoption of the Consent Calendar are deemed to include a motion to waive the reading of any ordinance or resolution on the Consent Calendar. For adoption of ordinances, only those that have received a unanimous vote upon introduction are considered Consent items.

4. Administration - Approval - Minutes from the June 13, 2022, Council Meeting.
5. Administration - Adopt - Ord. 22-05, An ordinance amending section 3.3.403 of the Clovis Municipal Code pertaining to the increase of the Transient Occupancy Tax rate. (Vote: 5-0)
6. Administration – Approval – Award the Affordable Housing Rehabilitation Programs – Inspection and Construction Management Services contracts to Habitat for Humanity Greater Fresno Area and Self-Help Enterprises; and Authorize the City Manager to execute the contract on behalf of the City.
7. General Services – Approval – Res. 22-\_\_\_\_, Approval of a Memorandum of Understanding between the City of Clovis and the Clovis Police Officers' Association.
8. General Services - Approval – Res. 22-\_\_\_\_, Adopting the FY2022- 2023 Consolidated Transportation Service Agency (CTSA) Operations and Program Budget for Roundup Transit Services.
9. General Services – Approval – Res. 22-\_\_\_\_, Authorizing Amendments to the Planning Technician I, Planning Technician II, Assistant Planner, and Associate Planner Classifications in the Planning and Development Services Department.
10. General Services – Approval – Res. 22-\_\_\_\_, Authorizing Amendments to the Information Technology Technician, Information Technology Specialist, Senior Information Technology Specialist, Information Technology Analyst, and Senior Information Technology Analyst Classifications in the Information Technology Division.
11. Planning and Development Services – Receive and File – Annual Department Newsletter.
12. Planning and Development Services - Approval – Res. 22-\_\_\_\_, Final Map Tract 6377, located at the southeast area of Leonard Avenue and Shaw Avenue (DYP 6377, LP).
13. Planning and Development Services - Approval – Res. 22-\_\_\_\_, Annexation of Proposed Tract 6377, located at the Southeast area of Leonard Avenue and Shaw Avenue to the Landscape Maintenance District No. 1 of the City of Clovis (DYP 6377, LP).
14. Planning and Development Services – Approval – Consultant List from which Professional Consultants shall be selected for the FY 2022-2023.
15. Planning and Development Services – Approval – Waive Formal Bidding Requirements and Authorize the Purchase of new Surveying Equipment from California Surveying and Drafting Supply.
16. Police – Approval – Purchase of Unmanned Aerial Vehicle DJI-M30T (Drone) in Accordance with Clovis Police Department Military Equipment Use Policy 706.
17. Public Utilities – Approval – Final Acceptance for CIP 21-09, SWTP 2.5 MG Water Storage Reservoir Coating Project.

18. Public Utilities – Approval – Award Non-Exclusive Franchise Agreements for Hauling of Construction and Demolition Debris, and Update the City’s Approved Hauler List.

**PUBLIC HEARINGS** - A public hearing is an open consideration within a regular or special meeting of the City Council, for which special notice has been given and may be required. When a public hearing is continued, noticing of the adjourned item is required as per Government Code 54955.1.

19. Consider Introduction – Ord. 22-\_\_\_\_, R2008-007A3, A request to amend the Loma Vista Community Centers North and South Master Plan to remove the planned local street identified as Marengo Avenue within Planning Area 1 and Planning Area 2 and to adjust the underlying R-3 Zone District to reflect the modified circulation layout. AP Multifamily, LP, property owner; Wathen Castanos Homes, applicant; Precision Civil Engineering, representative. **(To be continued to the July 5, 2022 council meeting)**

**Staff:** Dave Merchen, City Planner

**Recommendation:** Continue

20. Consider Approval – Res. 22-\_\_\_\_, Approving various actions required to conduct the November 8, 2022, General Municipal Election:

- a. Calling and giving notice of the November 8, 2022, General Municipal Election for the purpose of electing three (3) members of the City Council for the terms of four (4) years through November 2026; and

- b. Requesting to Consolidate the General Municipal Election with the Statewide General Election; and authorizing the Fresno County Elections Division to conduct the November 2022 Election; and

- c. Establishing Conditions for the filing of Candidates’ Statements.

**Staff:** Karey Cha, City Clerk

**Recommendation:** Approve

21. Consider approval of various items associated with various fees under the Planning and Development Services Department:

- a. Consider Approval – Res. 22-\_\_\_\_, A resolution revising the Master Development Fee Schedule and Providing a Description of Fees to be Requested for County Adoption; and

- b. Consider Approval – Res. 22-\_\_\_\_, A resolution amending Plan Check, Inspection Services, Encroachment Permits and Community Investment Program Rates; and

- c. Consider Approval – Res. 22-\_\_\_\_, A request to approve the 2022 City of Clovis Planning Division Fee Schedule.

**Staff:** Dave Merchen, City Planner / Sean Smith, Supervising Civil Engineer

**Recommendation:** Approve

**ADMINISTRATIVE ITEMS** - Administrative Items are matters on the regular City Council Agenda other than Public Hearings.

22. Receive and File – Update on the State Water Board’s Emergency Resolution to Reduce Water Demand and Improve Water Conservation.

**Staff:** Paul Armendariz, Assistant Public Utilities Director

**Recommendation:** Receive and File

## **CITY MANAGER COMMENTS**

## **COUNCIL COMMENTS**

**CLOSED SESSION** - A “closed door” (not public) City Council meeting, allowed by State law, for consideration of pending legal matters and certain matters related to personnel and real estate transactions.

23. Government Code Section 54957.6  
**CONFERENCE WITH LABOR NEGOTIATORS**  
Agency Designated Representatives: John Holt, Andrew Haussler, Jeffrey Blanks, Shonna Halterman, Lori Shively, Scott G. Cross, Mary Lerner, John Binaski, Curt Fleming.  
Employee Organization: Clovis Police Officers Association, Clovis Firefighters Association, Clovis Employees Association, Clovis Public Works Employees Association, Clovis Public Safety Employees Association, Clovis Professional and Technical Employees Association, Clovis Transit Employees Bargaining Unit, Confidential Technical and Financial Professionals, and Unrepresented Employee: Management Employees

## **ADJOURNMENT**

## **MEETINGS AND KEY ISSUES**

Regular City Council Meetings are held at 6:00 P.M. in the Council Chamber. The following are future meeting dates:

- July 5, 2022 (Tue.)
- July 11, 2022 (Mon.) (To Be Cancelled)
- July 18, 2022 (Mon.)
- Aug. 1, 2022 (Mon.)
- Aug. 2 (Mon.) - Sep. 5 (Mon.) Summer Recess